

9 Inquiry for Drugs Requiring Authorization and Medical Supplies

Introduction to Inquiry for Drugs Requiring Authorization and Medical Supplies

For your reference, CMS Net Web allows users to find drugs requiring authorization and medical information. To locate this information, click the “Formulary” link on the CMS Net Web menu bar.

Objectives

At the completion of this section, you will be able to:

- Find drugs requiring authorization in CMS Net Web
- Find medical supplies in CMS Net Web

9.1 How to Look Up Drugs Requiring Authorization

Notes

1. Access Procedure Codes by clicking the “Formulary” link on the CMS Net Menu Bar.

Authorization | Provider | **Formulary** | Procedure Code | Administration | Reports

Search - Service Authorization

☐ BY CLIENT

CCS Number Client Name

Date of Birth Mon Day Year Gender Select

Client Index Number Legal County Select

SSN

☐ BY PROVIDER

☐ Hospital / Medical Provider ☐ Special Care Centers ☐ Dental Provider

Provider Name find

Service Begin Date Mon Day Year Service End Date Mon Day Year

SAR Status Select

☐ BY SAR NUMBER

SAR Number

Search Clear

2. Click the “Drugs Requiring Authorization” radio button.
3. Enter what you know of the following fields:
 - Code
 - Generic Name
 - Label Name
4. Click the “Search” button.

Notes

Example of searching by Generic Name:

- Acetaminophen
- Somatropin

Example of searching by Label Name:

- Tylenol
- Nutropin

Search Tips:



Searching by a “Code” will return matches that *start with* whatever you type in that field.

Example for Service Code Field: ”4”

Returns many matches among others: 49669370001 – Factor IX Complex Human, 4966410001 – Antihemophilic Factor human, 55087108801 - Somatropin




Searching by a “Generic Name” or “Label Name” returns matches that *contain* whatever you type in that field.

Example for Generic Name or Label Name: “X”

Returns many matches among others: 00023050401 – Botulinum Toxin Type A, 00026062620 – Factor IX Complex Human.

5. View the information on drugs requiring authorization.
6. If additional matches are supplied, view them on the next page by:
Clicking the “Next Records” link OR clicking the “Prev Records” link.
7. You may click the “Back” button to return to the Search-Drugs Requiring Authorization and Medical Supplies page.

Authorization Provider Formulary Procedure Code Administration Reports				
Search Results - List of Drugs Requirng Authorization				
HDC Code	Generic Name	Label Name	Begin Date	End Date
44087000401	SOMATROPIN	SEROSTIM 4MG VIAL	01/01/1998	05/31/2003
44087000407	SOMATROPIN	SEROSTIM 4MG VIAL	09/01/1997	05/31/2003
44087000501	SOMATROPIN	SEROSTIM 5MG VIAL	10/21/1996	05/31/2003
44087000507	SOMATROPIN	SEROSTIM 5MG VIAL	10/21/1996	05/31/2003
44087000601	SOMATROPIN	SEROSTIM 6MG VIAL	10/21/1996	05/31/2003
44087000607	SOMATROPIN	SEROSTIM 6MG VIAL	10/21/1996	05/31/2003
44087100605	SOMATROPIN	SEROSTIM 6MG VIAL	08/01/1995	10/21/1998
Found 1-7 out of 7 Matching Records				
				

Field descriptions are provided in CMS Net Web Online Help.

9.2 How to Look Up Medical Supplies

Notes

1. Access Procedure Codes by clicking the “Formulary” link on the CMS Net Menu Bar.

Authorization | Provider | **Formulary** | Procedure Code | Administration | Reports

Search - Service Authorization

☐ BY CLIENT

CCS Number Client Name

Date of Birth Mon Day Year Gender Select

Client Index Number Legal County Select

SSN

☐ BY PROVIDER

☐ Hospital / Medical Provider ☐ Special Care Centers ☐ Dental Provider

Provider Name find

Service Begin Date Mon Day Year SAR Status Select

Provider ID find

Service End Date Mon Day Year

☐ BY SAR NUMBER

SAR Number

Search Clear

2. Click the “Medical Supplies” radio button.
3. Enter what you know of the following fields:
 - Code
 - Generic Name
 - Label Name
4. Click the “Search” button.

The screenshot shows a web application interface with a blue header bar containing navigation links: Authorization, Provider, Formulary, Procedure Code, Administration, and Reports. Below the header is a blue bar with the text "Search - Drugs Requiring Authorization and Medical Supplies". The main content area has a title "DRUGS REQUIRING AUTHORIZATION AND MEDICAL SUPPLIES INQUIRY". It features two radio buttons: "Drugs Requiring Authorization" (unselected) and "Medical Supplies" (selected). Below the radio buttons are three text input fields: "Code", "Generic Name" (containing the text "gauze"), and "Label Name". At the bottom of the form are two red buttons: "Search" and "Clear". A mouse cursor is pointing at the "Search" button.

Field descriptions are provided in CMS Net Web Online Help.

5. View the information on medical supplies.
6. If additional matches are supplied, view them on the next page by:
Clicking the “Next Records” link OR clicking the “Prev Records” link.
7. You may click the “Back” button to return to the Search-Drugs Requiring Authorization and Medical Supplies page.

Notes

Authorization	Provider	Formulary	Procedure Code	Administration	Reports
Search Results - List of Medical Supplies					
Medical Supply Code	Generic Name	Label Name	Begin Date	End Date	
9938CVA	GAUZE PADS,STERILE 2X2 (25'S)	STERILE PADS 2X2	05/01/1997		
9938LVA	GAUZE PADS,STERILE 3X3 (25'S)	STERILE PADS 3X3	05/01/1997		
9938MYA	GAUZE PADS,STERILE 4X4 (25')	STERILE PADS 4X4	05/01/1997		
Found 1-3 out of 3 Matching Records					
<div>Back</div>					